



Organisation: Long Division

Location: Wakefield

Region: West Yorkshire

Role: Technical Assistant

Long Division is a not-for-profit music and cultural organisation based in the city of Wakefield. It is best known for its annual city centre music festival but is increasingly running education and mentor programmes and focusing its work on developing the grassroots infrastructure of music creation in its home city.

Thanks to Youth Music's Incubator Fund it is now in the position to employ three new job roles (Live Events Assistant, Creative Community Assistant, Technical Assistant) for ten months with a strong ambition to extend those roles (funding dependent).

These roles will make Long Division a predominantly Youth Led organisation in the delivery of its work - this is very much seen as the 'next chapter' of the organisation. We are not looking for applicants who are the 'finished article' - we are looking for passion and a willingness to commit to Long Division's vision. The roles are intended to give the successful candidates a large amount of autonomy and responsibility - but also permission to try new things and fail - then try again.

The Role

This role will form a key part of the newly expanded Long Division Team. You will work alongside our Director with ten year's experience as well as receiving additional pastoral and general support from other members of the Long Division team.

Your first month in role will include shadowing / supporting at Long Division Festival 2021 in September.

From here onwards, you will take greater responsibility for providing technical support for Long Division's live events, including monthly live events and more bespoke events run by other departments or partners.

Specifically, this will involve being the sound technician for these events, working with the wider team to advance the shows and deliver them to a high quality. In addition, Long Division has its own PA - a "City PA" purchased through funding - that is intended to be used not just at its own shows, but those by other promoters and bands in the city. Management of the use of this PA and exploring how we may expand it are part of the role.

Ultimately, the placement will work towards Long Division Festival 2022 in June. The Technical Assistant will either focus on delivering the tech at our main stage, or take on more of a managerial role overseeing the festival as a whole, including all the advancing, budgeting and liaising with partner venues.

In total, you would be involved in 2 festivals, approx 12-15 standalone events, supporting the #YoungTeam programme and access to lots of networking opportunities and a remit to try new ideas and explore new opportunities.

Essential Criteria

- Aged 18-25 years old at the beginning of the placement.
- Dedicated to delivering high quality, thoughtful events with attention to detail and an unquestionably love of music.
- Some level of proven track record of either delivering the technical aspects of live events or an academic equivalent.
- Ready and eager to learn.
- An entrepreneurial spirit to create additional opportunities.
- Have excellent communication skills, be punctual and reliable.
- Good at planning, timetabling and logistical planning.
- Able to work independently on their own tasks but work on shared goals as a team.
- Flexible in their approach to working hours in order to deliver events and keep in contact with the wider team.
- Available to attend Long Division Festival 2021 on September 25th & 26th.
- Willing to dedicate themselves not just to this role but to Wakefield, its music and culture, fully immersing themselves in our city.
- Fluent in English - speaking and writing.

Desirable Criteria

- Have high familiarity with Google Sheets / Excel.
- Have experience managing budgets.
- Have experience with risk assessment / health and safety guidelines.
- Have a driving licence and access to a vehicle.

This position is funded by Youth Music and is therefore only open to applicants aged between 18-25. This role is also aimed at addressing groups underrepresented in the wider music industry, and so we're particularly keen to hear from women, people of colour, those who identify as disabled, and non graduates.

Rate of Pay: £18135 pro rata.

Details: The role is 1 days a week. However, this is intended as a base level of employment to cover the essentials of Long Division's live output. We see this role as having an entrepreneurial edge which will allow the candidate to build more work for themselves, for which they will be paid in addition. Long Division will support in finding these opportunities.

Days: Outside of delivering any events (which are likely to be evenings and/or weekends) regular working days for other roles will be Monday and Friday at the Long Division office. We would aim for the Technical Manager to have an office presence for planning meetings etc. **Please note that September will have a different working pattern to accommodate your induction and Long Division Festival 2021.**

How To Apply: Please prepare a CV and separate Covering Letter. These can then be uploaded to our application portal [here](#). If you have any questions or require any support with submitting your application, please contact us at longdivisionfestival@gmail.com

[Link to Long Division Mission / More Info](#)